

**Winchester Board of Health
71 Mt. Vernon St.
Winchester, MA 01890
(781) 721-7121 Fax: (781) 729-1794**

**Application for a Permit to Operate a Temporary Food Concession
TOWN DAY**

Name of Event: _____

Date/Time of Event: _____

Location of Event/Booth: _____

Name of Concession (Business Name) and Owner: _____

If you are a permitted food establishment in another Town/City, you **MUST** submit a copy of your permit.

Address: _____ Phone #: _____

Name of Person In Charge (PIC) of Concession: _____

Phone # of PIC: _____ Email: _____

1. Will you be cooking on-site? Yes No
If yes, how (grill, steamer, etc)? _____
*NOTE: Propane tanks and generators require Fire Department approval.

2. If NO, where will food be prepared, cooked and stored prior to the event?
Name of establishment: _____
Address: _____ Phone #: _____

3. How will you keep cold foods cold (41°F or less)? _____

4. How will you keep hot foods hot (135°F or more)? _____

5. Describe the handwashing facilities in your concession: _____

6. How will you avoid bare hand contact with food? _____

7. If any of your food service utensils falls on the floor or ground, how will you wash and sanitize it?

8. List all food and beverage items that will be served:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

9. Where will food be purchased? _____

10. Will you be offering samples? If yes, describe set up: _____

Signature of Applicant: _____ Date: _____